

REFERENCE REPORT ON CANDIDATE

Sampurna Institute of Advance Studies (SIAS)

Department of Counselling Psychology

#184, Old Madras Road,
Indiranagar, Bangalore – 560 038

Candidate: Complete the information below before giving this form to a person familiar with your academic and personal qualifications. Instruct the respondent to mail this report directly to The Principal/The Director in the above mentioned address.

Name of the Applicant _____	Name of Recommender _____
Birth date _____	Title _____
Telephone _____	Institution or Company _____
E-mail _____	_____
Programme of Study _____	Department _____
_____	Office Address _____
Application Deadline Date _____	_____
	Office Telephone _____
	E-mail _____

To be completed by the respondent:

- I have known him/her as: { } undergraduate student { } graduate student
 { } teaching assistant { } research assistant
 { } other _____
- I have known him/her for the period of _____ years and/or _____ months.
- I served as his/her: { } research advisor { } department chairperson
 { } teacher in several classes { } teacher in only one class
 { } employer { } major adviser
 { } other _____
- Please describe this candidate's previous performance and experiences that relate to the person's potential as a psychological Counsellor. Include specific accomplishments and a profile of the person's strength and weaknesses in terms of: (a) academic background, (b) professional background, (c) interpersonal style, and (d) personal characteristics. If desired, you may attach a separate sheet.

5. Please evaluate the applicant by ticking the appropriate column below: (Assessment on a scale of TEN)

Sl. No.		Exceptional	Very Good	Good	Average	Inadequate Opportunity to observe
		(9 – 10)	(7.5 - 8.9)	(6 – 7.4)	(4.5 – 5.9)	Unassessed
1	Integrity (Overall moral soundness)					
2	Emotional Stability and maturity					
3	Interpersonal Skills					
4	Motivation and Diligence					
5	Interest & Knowledge in Psychology					
6	Intellectual ability & critical thinking					
7	Communication Skills (Spoken & Written)					
8	Dependability					

Note: 1, 2, 3, 7 and 8 are purely personal attributes; 4, 5 and 6 are attributes relating to the subject.

6. Comparing the candidate with graduating psychology seniors, how do you rate the applicant's OVERALL ACADEMIC ABILITY?

Below Average
(Lowest 40%)
()

Average
(Middle 20%)
()

Above Average
(Next 15%)
()

Very Good
(Next Highest 15%)
()

Exceptional
(Highest 10%)
()

7. Please indicate the strength of your recommendation placing an "X" along the scale.

()	()	()	()
Highly Recommended	Recommended	Recommended with some Reservations	Not Recommended

Thank you for your assistance in evaluating this applicant

Address of Respondent _____

Signature _____ Date _____